ARULMIGU PALANIANDAVAR ARTS COLLEGE FOR WOMEN, PALANI (Autonomous)



Nationally Re-accredited with B⁺⁺ by NAAC in 3rd Cycle Affiliated to Mother Teresa Women's University, Kodaikanal) Phone: 04545 - 255128/ 255711, Website: www.apacwomen.ac.in

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CODE OF CONDUCT FOR FACULTY

A professional Code of Conduct has been outlined by Arulmigu Palaniandavar Arts College for Women, Palani for Faculty pointing out their primary responsibilities to their students and defining their role in a student's life. This Code ensures that students receive a fair, honest, and uncompromising education.

- → Adhere to a responsible pattern of conduct and demeanour expected of teaching faculty by the academic community.
- Seek professional growth through study and research.
- ► Contribute to knowledge building through meaningful participation and sharing of ideas at professional meetings, seminars, conferences etc.
- Maintain active membership of professional associations and organizations and build networks and alliances within academia.
- ▶ Perform duties in the form of teaching, tutorial, practical and seminar work and carry out all responsibilities assigned by the institution in matters relating to admission, invigilation and assessment.
- ▶ Participate in extension, co-curricular and extra-curricular activities including community service.
- Abide by the rules and regulations of the College.
- Respect the right and dignity of students in expressing their opinion.
- ➡ Strive for holistic development of students and develop their personalities and at the same time motivate through personal counselling as and when needed.
- Perform the professional duties with integrity and devotion.
- ▶ Be punctual in attending the class, meetings, invigilation, college functions and national celebrations.
- ▶ Avoid absence from the College without prior approval.
- → Mentor and create a cordial relationship with mentees.
- ▶ Wear identity cards at all times.
- Maintain dignity and decorum in dealing with superiors, colleagues and students.

→ Abstain from using cell phones during class hours, examination duty and while attending meetings.

Never discriminate students on any grounds of caste, creed, religion, nationality, language etc.

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PRINCIPAL
Arulmigu Palaniandavar Arts College
for Women, PALANI-624 615.

- Never demonstrate favouritism in assessment of students / attempt at victimization on any grounds.
- Never accept honorarium, fee or gift from students.
- Never use the facilities/ amenities provided by the institution for personal purpose.
- Strive to set an example to colleagues and students.
- ▶ Use social networking sites responsibly to ensure that neither personal / professional reputations nor that of the college is compromised by inappropriate postings.
- ▶ Maintain /preserve all needed documents meticulously.