YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	ARULMIGU PALANIANDAVAR ARTS COLLEGE FOR WOMEN
• Name of the Head of the institution	N.PUVANESWARI
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04545255711
• Alternate phone No.	9842111125
• Mobile No. (Principal)	8838618535
• Registered e-mail ID (Principal)	apacwprincipal@gmail.com
• Address	varshapuvaneswari@gmail.com
• City/Town	Chinnakalayamputhur
• State/UT	Palani
• Pin Code	624 615
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	11/10/2004
• Type of Institution	Women
• Location	Rural

• Financial Status	
• Name of the IQAC Co-ordinator/Director	**Dr. P. Selvi**
• Phone No.	**04545255128**
• Mobile No:	**9842985766**
• IQAC e-mail ID	**apacwiqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://apacwomen.ac.in/aqar/AQAR%202019-2020.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://apacwomen.ac.in/pdf/calendar2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A**	**3.14**	**2011**	**16/09/2011**	**15/09/2016**
Cycle 3	**B++**	**2.85**	**2018**	**02/11/2018**	**01/11/2023**

6.Date of Establishment of IQAC	**02/03/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nill	**Nill**	**Nill**	**Nil**	**Nill**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	No File Uploaded	

9.No. of IQAC meetings held during the year	**12**

• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Having launched the Part – II English Courses titled "Communicative English", as per the recommendations of TANSCHE. 2. Promoting the vegetation of the campus with the help of the Eco-club of the college . 3. Having been participated in the Green Champion Award and won the "One District – One Champion Award from Mahatma Gandhi Rural Institute. 4. Managing the Teaching – Learning process of the college during the Pandemic by insisting to use Online Platforms. 5. Having conducted the yearly Syllabus Revision for all the Programmes.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
? Promoting the Departments, offering the Under-graduation Programmes alone into Post-graduation Departments. ? Promoting the departments, offering the Pre-doctoral Programmes into Research Centers. ? Creating new and innovative teaching and learning methodologies with the use of ICT. ? Setting up new research start-ups, for the welfare of the future researchers. ? Eradicating the Pandemic by adopting the SOP in the strict manner and creating a disease-free India.	? The Under-graduation departments such as Maths, Physics, Chemistry, Botany & Economics have attained the status of Post-graduation Departments since 2022 – 2023. ? There is a steady increase in the number of Research Supervisors, approved by the Affiliating University. ? The Learning Management System by the faculty has met with vast development. ? The research start ups for Vermiculture, Sericulture etc are under construction. ? The campus assures that none in the college community has been affected by the Pandemic due to the strict adherence to SOP measures.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body of the College	10/09/2020

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021	11/03/2022

15.Multidisciplinary / interdisciplinary

Holistic Multidisciplinary Education:

The college comprehends the importance of holistic and multidisciplinary education. It has a strategic plan to introduce and incorporate multidisciplinary education at the under graduate level. Students of arts and humanities will aim to learn more science and all will make an effort to incorporate more vocational subjects and soft skills.

Integration of Humanities and Science with STEM:

The educational programs that mutually integrate learning experiences in the humanities and arts with science, technology, engineering, mathematics, and medicine (STEMM) lead to improved educational and career outcomes.

The institution offers flexible and innovative curriculum that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. The common structure of the curriculum of the college evidences the integration of arts, science, vocational and skill-oriented courses at the rudimentary level.

Promoting Interdisciplinary Approach:

The college plans to offer a multidisciplinary flexible curriculum that enables multiple entry and exit at any level of the Undergraduate Programmes, while maintaining the rigor of learning. The researchers will identify certain pressing issues of the society.

The college welcomes the multidisciplinary or interdisciplinary approach in view of NEP 2020.

16.Academic bank of credits (ABC):

The faculty of the college comprehend the complete dimensions of NEP 2020 and are in the forefront to put them in practice. The steps are taken to register under the ABC to permit the learners to avail the benefit of multiple entries and exit during the chosen programme. The collaborative activities of the college are at the state-level, promoting student exchange, faculty exchange, research and internship training. In future, the college has a definite plan to offer joint degrees in alliance with any foreign university.

The curriculum and the teaching methodology are student-centric. To cater to the academic needs of the learners, the faculty adopt experiential way of teaching. The Learning Management System is in complete adoption by the college. The course content has been prepared and uploaded in the college website to make learning an enjoyable experience.

 Implementation of ABC:

The students and the faculty have enough experience in handling NAD and the other details, related t it. So, when ABC comes in practice, it is sure, the college will function in coordination with the affiliating university. The faculty are in the practice of gaining knowledge of ABC, so that they can make the new venture, a grand success.

17.Skill development:

The Academic Council of the College comprehends the importance of providing education, which gives much weightage to knowledge, skills and aptitude. To do the maximum to drive home the skill-based education to the women learners, hailing from the rural background, the college takes many steps to be in tune with the NSOF.

The college adheres to the Outcome-based education, laying importance to the six cognitive levels, as fixed by Bloom's Taxonomy. The learners are expected to possess certain learning outcomes, which are based on skills, knowledge and understanding. These three components are much needed for effective performance in a job role, as per the recommendations of NSOF.

The Arts, Science and the Commerce streams of the college offer a

course on 'Entrepreneurship'. As humanity is the need of the day, the common structure contains 'Value education' as one of the courses, under Part – IV. The students learn the value of certain human values, in addition with Yoga and meditation practices well in advance before PG Programmes.

The institution comprehends the significance of the skilling courses. As 'Skill Enhancement' is one among the mission statements, efforts have been taken to instil the spirit of the students towards gaining more skill sets.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is interested in in spreading the rich heritage of our country and traditional knowledge in the field of Arts and literature, Agriculture, Basic Sciences and Economics.

In view of this, the college has been celebrating Mathri Basha on 23rd February every year.

The PG & Research Department of Tamil of the college gives more weightage to introducing the traditional and age-old literature of India.

The faculty of the institution stick on the bilingual mode of teaching, wherever necessary. This method of teacher had double purpose to fulfil – making the content clear and keeping the students in touch with their mother tongue.

To spread the messages of Indian knowledge system, the college has decided to offer short-term courses in the field of Arts and literature, Agriculture, Basic Sciences and Economics. These courses will focus on knowledge from ancient India and modern India, and a clear sense of India's future aspirations with regard to education, health and environment. These elements will be incorporated in an accurate and scientific manner and delivered as online courses. Some courses will include tribal knowledge and indigenous and traditional ways of learning, including mathematics, philosophy, yoga, architecture, medicine, agriculture, literature, sports, governance, polity, conservation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The benefits of Outcome-Based Education are

- OBE brings clarity among the teachers and students

- Every student has the flexibility and freedom of learning in his ways.
- There is more than one method of learning
- OBE reduces comparison among the students as everyone has a different target
- OBE involves students taking responsibility for their goals.

The faculty of the college intends to offer an Outcome-based Education, fitting the expectations and needs of the learners of their institution. Since 2018, the attempt has been taken to frame PSOs, POs and COs in each programme and the same is displayed in the website. They are designed according to the curriculum, teaching, learning and evaluation process. For each course, the definite Course Outcomes are set, giving challenge to the cognitive domain. The Course Outcomes are mapped with the Programme Outcomes and the Programme Specific Outcomes.

Mapping of PSOs, POs and COs are set for each programme with meticulous care.

According to Bloom's Taxonomy, the six Cognitive Domains are set in forth.

Attainment Analysis:

The college follows a set pattern and methodology for measuring level of attainment of POs , PSOs and COs and adopts corrective measures to ensure quality.

20.Distance education/online education:

The purpose of Vocational Education is to fit an individual to pursue effectively a recognized profitable employment. Earlier vocational education had no formal base and hence it was imparted in such a way that the learner acquired the skill by observation and manually handling things. Distance and Open Learning has emerged as a most viable option in higher education sector. It can give the learners a dignified life by equipping them with the required skill of their own.

Online platforms like Zoom, Google Meet, Google Classroom and Microsoft Teams and also Moodle and Edmodo have been used for online teaching. At times of need, the teachers prepare PPTs and share them during their online teaching.

Each teacher is good at traditional and Digital mode of teaching. Other than online teaching, the faculty served as Convenors and Coordinators of Webinars, Conferences and Online Quiz Programmes.

The students of the college get inspired by the skill of their teachers in using ICT and they utilize their turn perfectly. The scholars of Post-graduation and Pre-doctoral Programmes attend their Viva-Voce examination with the assistance of PPT presentation. With the guidance of the teachers, the students of the Under-graduation Programmes prepare slides for presenting seminars.

Extended Profile

1.Programme

1.1   **26**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.Student

2.1   **2203**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File]()

2.2   **713**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.3   **711**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.Academic

3.1   **869**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.2   **92**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1

26

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1

2203

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2

713

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3

711

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1

869

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	92

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	106

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	439
4.2 Total number of Classrooms and Seminar halls	62
4.3 Total number of computers on campus for academic purposes	149
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	1179390

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Arulmigu Palaniandavar Arts College for Women has implemented the Curriculum, the Common Structure, the Courses and the Choice Based Credit System (CBCS) in all the Under-graduation, the Post-graduation and the Pre-doctoral Programmes as per the regulations of Mother Teresa Women's University, Kodaikanal, Tamil Nadu. The college has a well-structured Outcome Based Education (OBE) processes for the effective implementation and delivery of the

curriculum to produce socially committed and employable graduates with innovation and research bent of mind. The College Academic Council plans and discusses the need of incepting certain courses on the basis of the need at the social and economic level of the nation. A detailed account of the Academic Programmes offered by the institution for the vertical growth of the students, Programme Specific Outcomes, Programme Outcomes, and Course Outcomes are available in the website. The Outcome Analysis is done and it reveals the modifications to be done in the teaching, learning and evaluation processes. The courses such as "Women Empowerment", "Entrepreneurship" and career-oriented courses aim at promoting the status women students by inculcating the strategies and paving way for stability in life. The Part – V / Extension Activity sensitizes the students towards social consciousness.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	http://apacwomen.ac.in/page/syllabus-1

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

19

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

157

File Description	Documents
Curriculum / Syllabus of such courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

26

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Sensitization

The curriculum developed by the Departments of Tamil, English and Commerce offer courses, which address women empowerment through writings and studies. The skill-based courses included in Part – IV of Under-graduation Programmes also stress the need of skill sets for becoming professional women.

Environmental sustainability

To disseminate the knowledge on these issues, the college offers a course on 'Environmental Studies' to all the students of the Undergraduate Programmes. In-depth studies on select topics are given as specific courses such as 'Agricultural Economics', 'Ecology and Biodiversity' and 'Agricultural Chemistry'. Students also study courses like 'Environmental Chemistry', 'Green Chemistry', and 'Tourism Principles and Practices'.

Human values

A course on Value Education is given to all the students of UG Programmes in the first semester itself. The syllabus includes topics like 'Organizational Behaviour', 'Personality Development', 'Quality Management', 'Training and Development', 'Business Etiquette', 'Advanced Behavioural Science', 'Guidance and Counselling', 'Human Rights', and Human Resource Management.

Professional Ethics

The Vision of the college is 'Empowering the rural womenfolk with quality higher education and mould them into globally competent individuals'. On completion of the programmes, the students are equipped with career readiness through courses on 'Principles of Management' and 'Business Ethics'.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

22

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1236

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1236

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	[View File](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

792

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

431

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The teachers adopt various strategies to ensure effective teaching-learning process after assessing the learning level of the students. After an intensive and in depth study of the academic performance of the learners, the teacher classifies the students as slow learners and advanced learners. The teachers work with two motives:

- Catering to the academic needs of the Advanced learners still more.
- Scaling up the learning levels of the Slow learners.

Programmes for Slow Learners

- The slow learners are motivated through mentoring and counselling by the mentors. The mentors coach them through remedial classes
- The mandatory participation in Part V programmes like 'Yoga and Meditation' enhances their concentration and understanding skills.
- To match their learning levels, internship training programmes and field visits are organized to develop employable skills, soft skills and aptitude skills.

Programmes for Advanced Learners:

- While in the process of selecting research thrust areas, the advanced learners are motivated to choose challenging ones.
- They are encouraged to participate and present papers in the State and National Level Seminars, and Conferences
- The advanced learners get a motivation to aspire for further technical courses in other institutions and coaching centres and get placed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
16/09/2020	2114	87

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The academic ambience for the freshers of the college is created through Orientation Programme, Interactive Session, Mentoring and Talent Scan Programme. These enable the teachers to locate and identify the potentiality of the learners and adopt student centric learning methodologies.

Experiential learning inculcates self motivation and stimulates innovation. Every course extends beyond the classroom teaching and demands either Field Work, Internship Training or Research work. During Internship, the learners gain experience by witnessing the experiments on and off the fields. Each course gets completed only when the learners are taken off the campus for Field Visit or Field Work. This practice widens the knowledge and comprehension level of the learners about the subject taught in the classroom.

The college conducts National level Seminars and conferences and the topics of these seminars are chosen in tune with the curriculum to facilitate students' participation. While Interacting with the academicians from other academic institutions, they get an opportunity to gain professional values, knowledge, skills and civic responsibilities which in turn groom them to serve the community. Students are given Assignments and Seminar Topics with 20% of weightage in the CIA. These topics kindle the interest in them to pursue research areas in future.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The faculty are well-versed in using ICT tools in the class room as well as in the online platforms. They keep updating themselves by completing Short Term, Certificate and Diploma Courses in the use of Computer Technology and by participating in Online Programmes. The management takes utmost care in upgrading the technology-based infra-structure facilities. The campus is Wi-Fi enabled and Internet Connectivity is available.

The digital culture of the college has established more that the teaching learning process has been going on well by the perfect use of technology. Online platforms like Zoom, Google Meet and Google Classroom have been used for online teaching. At times of need, the teachers prepare PPTs and share them during their online teaching.

Each teacher is good at traditional as well as Digital mode of teaching. Other than online teaching, the faculty served as Convenors and Coordinators of Webinars, National Level Conferences and Online Quiz Programmes.

The faculty have started creating the Learning Management System. The teaching content is prepared by every teacher and made available to the learners in the college website.

Students are made aware of suitable online courses and are encouraged to enrol for SWAYAM, MOOCs and NPTEL courses.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

2114

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar gets prepared by the College Council after a thorough deliberation with faculty members in the month of March every year. Schedule of all curricular and co-curricular activities is highlighted in the academic calendar. The year-wise planning of curriculum delivery is an essential aspect of the academic calendar. The planned as well as the executed activities, which fall under the academic calendar, are displayed on the college website for the facilitation of the stakeholders. The college adheres strictly to the academic calendar for admission process, teaching plan, actual teaching days, vacation, the conduction of Continuous Internal Evaluation (CIE), End-semester Examinations, Co-curricular and Extension and Out-reach programmes. A detailed account of the Academic Programmes offered by the institution, Programme Specific Outcomes, Programme Outcomes, and Course Outcomes are available in the website. The Syllabi, with details like Programme Name, Course Name, Credits, Hours allotted, Weightage of CIA and CE, Course Outcomes, are published in the college website.

An Annual Academic Plan is prepared by the IQAC every year on the basis of the Academic Calendar as well as departmental academic

plans. The college council assists the IQAC in the process and prepares the Timetable, Academic Work Chart and Workload Committees.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

90

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

45

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

857

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

34

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	[View File](#)

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution strictly adheres with the common system and structure for both CIA and CE. . The CBCS has been adopted in the programmes since their inception. All the reforms carried out by the college aim at improving the quality of processes, especially in the conduct, administration and evaluation so that CIE becomes more effective. The ratio of weightage is 25% (CIA) and 75% (CE) for all UG, PG and Pre-doctoral programmes. In UG programmes, the CIA components are students' performance in tests, assignments and

seminars.

The institution has a separate and secluded room and infra-structure for the Examination Cell. All the examination-oriented affairs are carried out meticulously and confidentially by the Controller of Examinations.

The examination Cell adheres strictly to the academic calendar in deciding the dates for CIA & CE. The timing and the dates of examinations are intimated to the students through public announcement system, circulars and college website.

The examination procedure of the college is IT integrated. The details of the software launched for examination purposes are -

Developing Tool: Visual Basic 6.0 with SPS

Database Server: MSSQL Server 2000 with SP3

Reporting Tool: Seagate Crystel Reports 8.0

Gnd Tools (Third Party): VX Flex Gnd

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Outcome-based Education (OBE) has been introduced and the College has added and enriched the Programme Outcomes and the Course Outcomes, based on the conviction that students should acquire academic abilities, personal qualities and transferable skills during their course of study in the college.

The Course Outcomes give an idea of the course and the possible learning at the end of the course. Programme Outcomes (POs)

describe the end skills of which students ought to know during graduation. Programme Specific Outcomes (PSOs) are consistent with all the Programmes offered by the individual departments as well as the mission of the institution. The institution also has stated certain Educational Objectives, towards which the whole set of Outcomes are aimed at.

The IQAC ensures that PO, and COs reach the students so that they may understand the programmes and the respective courses being undertaken by them. The Program Outcome and Course Outcomes are displayed on the college website so that the prospective students seeking admission in a particular programme view them and get informed about the programmes.

Apart from being uploaded on the website, the PO and the CO statements are displayed on the departmental notice boards.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://apacwomen.ac.in/page/psos-naac

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Since 2019, the attempt has been taken to frame PSOs, POs and COs in each programme. They are designed according to the curriculum, teaching, learning and evaluation process. The Course Outcomes are mapped with the Programme Outcomes and the Programme Specific Outcomes.

The Mapping of PSOs, POs and COs are set for each programme with meticulous care.

According to Bloom's Taxonomy, the six Cognitive Domains are set in forth.

Attainment Analysis:

The college follows a set pattern and methodology for measuring level of attainment of POs , PSOs and COs.

Direct Attainment:

The performance of the learners in both CIA and CE is taken for Direct Attainment

Indirect Assessment:

The Indirect Assessment is done by using the tools such as

- Course End Survey: Once in a year
- Exit Survey: At the end of the II, IV and VI Semesters
- Alumni Survey: Yearly once after graduation
- Method of Evaluation: Prepared Questionnaires
- Subject for Evaluation: Teaching, learning and Evaluation

Suggested Corrective measures:

The Heads of the Departments consolidate the corrective measures to improve

- the teaching strategies of the faculty
- the learning patterns of the students and
- the evaluation methods adopted by the faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

666

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://apacwomen.ac.in/pdf/sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Arulmigu Palaniandavar Arts College for Women has formed a Research Committee to monitor the research activities of the students, research scholars as well as the faculty. As research publications carry a lot of weightage in deciding the academic credit for selection, confirmation, promotion, performance appraisal and award of scholarship it is compulsory to avoid dubious writings and publications done by whoever is involved in academics. Hence, the committee takes care to regulate the research activities of the students and the faculty. They are advised by the committee to standardise their research work so that it can get published in Journals under the UGC – CARE list. The Committee holds responsibilities such as

- Conducting academic programmes on 'Research and Ethics' to insist the value of research.
- Monitoring the research activities of the scholars in the pre-doctoral programmes.
- Developing the start-ups for research-oriented activities.
- Securing Research Center status for the departments, offering pre-doctoral programmes.

COMPOSITION OF THE RESEARCH COMMITTEE

Name & Designation

Position Held

Dr. N. Puvaneshwari, Principal

Chair Person

Dr. Valliammal, Associate Professor of Physics

Coordinator

Dr. Jeyanthimala, Associate Professor of History

Co Coordinator

Dr. Tamilselvi, Associate Professor of Commerce

Member

Dr, Vasuki, Associate Professor of Tamil

Member

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

17

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has a Research Monitoring Committee to promote research activities. The English Language Laboratory and Mushroom Cultivation Centre have been developed for the benefit of the up-coming researchers. The Management has provided the Research based Laboratory Equipments to promote the research culture. The

faculty, owing to their research interest in emerging areas and wide contacts around the world have been conducting seminars, conferences, workshops, training courses at national and international level. The PG and Research Departments widen the knowledge rate of the research scholars by introducing the new and emerging areas of study. The Departments of Computer Science and Computer Applications are vibrant with their innovative and challenging research areas like .Net, Data-mining, Embedded System, Biometric Techniques and ATM Management System, Vermitechnology, Sericulture, Aquaculture and Solid Waste Management, Analytical Chemistry, Consumer Chemistry and Environmental Chemistry, Medicinal Plants in Siddha Medicine are some of the major unexplored thrust areas in which the students of science carry out their project work innovatively. The scholars do an intensive study of their respective research areas and to the utmost level, they publish their research papers in International journals. The college strives to discover or retrieve the lost and hidden values of herbals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

6

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee	B. Any 3 of the above

Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

20

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

38

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

9

File Description	Documents
Any additional information	<u>View File</u>
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

11

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<u>View File</u>
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The out-reach programmes of the institution are mostly carried out by the National Service League, Youth Red Cross, Red Ribbon Club and Women's Club. The NSS Units of the institution have voluntarily taken charge of the hamlets such as Chinnakalayamputhur, R.G. Nagar, Pethanaickenpatti etc. By working along with the villagers in promoting the latter at all levels, the students gain numerous experiences, which afford positive impact on their emotional, intellectual, social, and inter-personal development. The students engage in community service projects such as temple cleaning, tree plantation, tutoring the school students and educating the women in the area. The students

could witness development not only among the target group but also in themselves. They get accustomed to social interaction in later life. In future, the experiences enable them to reduce social isolation between the wealthy and the needy. Their concern to the needs of the community is deepened. Ultimately, a strong desire is created in them to uplift the quality of the life of the community. The Women's Club, the Eco-club and the Departments also conduct activities like Tree plantation, General Health check-up, Eradication of polythene waste. Through such programmes, the students become aware of environmental and health concerns.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

28

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1843

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

In the multi-storeyed main building, there are spacious, airy, well ventilated and well furnished classrooms with high ceiling. Among them, most of the classrooms are provided with multimedia projectors with smart boards and projectors. All the classrooms are furnished with Green Boards, White Boards, Black Boards, fans,

proper light arrangements etc. They are big enough to accommodate 150 students.

The needs of the Science laboratories are purchased and fulfilled at once. They are spacious and well equipped with modern equipments. Instruments necessary to carry out advanced and research-oriented laboratory exercises are installed. The Computer Science laboratory is furnished with 148 computers with necessary peripherals and updated versions. such as Java - NetBeans, Matrix Laboratory and Network Simulator-2.

The English Language laboratory gives practical training to the students in all the language related skills.

The Library is partially automated and enriched with 40,000 books and has internet connectivity. It has a membership in INFLIBNET for accessing e-resources such as e-ShodhSindhu, Shodhganga, E-books and E-journals. Reprography facility is available. E. Granthalaya is installed for library affairs.

The Zoological Museum is an archive of invertebrate and vertebrate specimens. The skeleton of variety of snakes, birds, embryological specimens including human embryo are worth mentioning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College is located in a plain flat terrain with green cover augmenting the aesthetic value. It has built up adequate infrastructure for sports, cultural and other student activities.

Intra-mural and Inter-College competitions are organized in the Auditorium.

The ICT enabled classrooms are used to organize activities.

The Kabbaddi team of the college is in winning track. There is a vast playground, which is used for outdoor sports, practices, intra-mural competitions and inter-college events. The net games such as Ball Badminton, Basket Ball and Hand Ball and other ground events such as Shot put, Javelin throw are conducted. Equipment sports such as handballs, shuttlecocks, etc. are purchased on annual basis.

The Department of Physical Education is equipped with sport fields for Indoor and Outdoor games:

Indoor Sports / games: Chinese Checkers, Carom, Chess, Chess Software

Outdoor Sports / games: Ball badminton - 24m X 12m, Basket Ball - 32m X 15m, Volley Ball - 18m X 09m, Hand Ball - 40m X 20m, Kabaddi (Women) - 12m X 08m, Kho – Kho - 29m X 16m, Badminton (Women) - 13.40m X 6.10m 200m Track.

There is a spacious and ventilated Hall for Yoga and Meditation practices in the auditorium.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

28

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software in the Library: E-Grannthalaya

Nature of Automation: Partially done Version: 3.0

Year of Automation : 2017

E-Grannthalaya software has been launched in the library, for LMS. It is a bar-coding technology of books for transaction. It is used to feed all library related data into system. All kind of reports and analyses can be generated.

Library services and functions like adding to accession register, issuing books, returning books, and searching are done through this software. The members can locate books using the search option provided in the library. The barcode scanner in the library is used for issuing and returning books.

Other than the application of E-Granthalayasoftware, the college library has certain other facilities:

- **OPAC (Online Public Access Catalogue) facility is available.**
- **Library provides internet access to all students and staff.**
- **A database of the holdings of the library is prepared, which can be easily accessed using OPAC.**
- **The academic community in the College can make use of e-resources provided by INFLINET which provides access to more than 3 lakhs e-journals and thousands of e-books.**
- **N-list of INFLIBNET helps to access multiple databases through a single window of INFLIBNET website.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

21950

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

65

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Wi-Fi and Cyber Security with K7 Anti-virus system have been introduced in the whole campus of the college since 2019.

The college has an IT policy covering all major areas like Wi-Fi, cyber security etc. which is updated or amended whenever required as per the need. It tries to have upgradation of IT facilities as per the requirement by regulatory norms. It upgrades regularly its infrastructure facilities such as Wi-Fi, cyber security, software upgradation, ICT enabled teaching learning. The acceptable use IT facilities available in the campus are applicable to Employees, Students and all other stakeholders who visit the college. Institutes have framed various policies like Procurement, Installation of Hardware, Network and software. Website Hosting and Database Usage policy has its method and hierarchy which is followed systematically. Certain violations of IT policy by any member may even result in disciplinary action against the offender by the authorities of the college. The student community is monitored for the right use of the wifi facility for their academic purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2157	146

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The policy of the Institution is to raise and augment infrastructure facilities catering to the growing needs in the teaching - learning process. The college campus spreads over 37 area: 8361.2736 Square Meters) of serene eco friendly academic ambience. There are sufficient number of Class rooms, Library, Laboratories, Auditorium, Canteen and Playgrounds. As the number of Programmes offered increases, requirement for additional class

room also increases. The Management sanctions sufficient funds and fulfils all sorts of infrastructural needs at once. . New infrastructure is upgraded. The college community are instructed about the optimal usage of existing facilities. The institution has spacious, ventilated and adequately furnished classrooms. The classrooms consist of and the traditional blackboard and technological support for better teaching activity. At the end of the year, the availability and the working condition of all types of facilities in the campus are inspected and listed down. In addition, the Academic Council prepares lists based on the needs at all levels. A discussion is held with the Principal of the college regarding the requirements and the final list brought to the perusal of the Management. After the budgetary discussion with the Governing Body of the college, the needs are fulfilled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1088

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

645

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances	**A. All of the above**

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

153

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has a vibrant students' council, with representation from all the Programmes. The Council comprises members from all classes, who have been nominated by the other members of the class. The Head of the Institution with the Academic Council take up the responsibility of organizing the Student Council. The Students' Council representatives are members of Internal Complaint Committee, Anti-ragging Committee, IQAC, Students' Welfare Committee, and various Cells and Forums concerned with student affairs. In the Board of Studies of all departments, a student representative takes an active role and offers her valid suggestions. Her views are given much importance by the Board. The Head of the institution conducts regular weekly meetings with the members of the Student Council. The council members from each class come prepared with the claims and needs of the their class. They bring students' grievances to the notice of the college administration. They discuss the necessity of infra-structure facilities, financial assistance to the economically backward students etc. The Student Council is given the rights to monitor the work pattern of the student hostel. The Council suggests shoulders the responsibility of creating voter's awareness and conducting various social activities in and around the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The purpose of starting and maintaining an Alumni Association is to promote the general welfare of the institution. The Alumni Association of the institution has been registered under Societies Registration Rules, 1978 / Certificate of Registration und 10/Act 27 of 1975. The Registration has been done on 26.02.2019. The Association functions under the Presidentship of the Head of the institution. All the outgoing students of the Under-graduation and the Post-graduation Programmes become members of the association. The senior faculty, who is also an Alumni of the college takes charge of the association and its activities. The Association holds two executive committee meetings every year.

The members take active part in discussions on the topics, related to the students and the college. The common topics brought for discussion are

- **Extension and programmes carried out in the year**

- **Proceedings on the improvement facilities of the college**

- **Career opportunities available for the graduates**

The Association supports in creating a network of former graduates, who in turn, will enrich the profile of the college.

The feedback is collected from the Alumni. The alumni assess the current curriculum and syllabus and render their academic help to keep up the standard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Having been set in the rural area, the college has been extending its noble service of offering education and disseminating knowledge to the rural women since its inception in 1970. The motto of the college is "Emphasizing wisdom". The founding Vision of the college is "Enlightenment and Empowerment of Rural Women". The noble Mission of the College is "to imbibe research activity and collaborative programs with our local communities, High quality teaching, providing learning environment with practical exposure, Encouragement of a questioning spirit and self-reliance and Strong and support education for the students employability". The college cherishes the Core Values such as "Ensuring Holistic development of individual, Passion and Integrity in all our works, Freedom of thought and expression, Responsibility as stewards of the environment, society and become model citizens of India and Excellence in Intellectual and personal endeavours". The college has a community of cultured intellectuals. Everyone in this

institution knows that freedom should be blended with sense of responsibility. The character of the Institution is built with discipline and harmony. The IQAC of the college with the discussion with the administrators has framed certain Short-term and Long-term Strategies and works towards the execution and fulfilment of them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://apacwomen.ac.in/page/vision-mission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The governance mechanism ensures that the activities of the college are allied with the vision and mission of the college. The Management is the apex body, with regard to the matters in policy making.

The mechanism of decentralization and participatory approach in all domains such as teaching, learning, evaluation, research, co curricular activities facilitates smooth functioning of the college.

The faculty, the staff and the students of the college take part in the system of Governance of the college. The UGC guidelines have been strictly followed in forming the College Council, the Coordinators and members of various Associations, Cells and Committees. The college works successfully with Admission Committee, Research & Development Cell, Equal Opportunity Cell, Attendance Committee, Time Table Committee, Student Council, Discipline Committee, Grievance Redressal Committee, Antiragging Committee, Prevention of Sexual Harassment Committee, Code of Conduct Monitoring Committee, Guidance & Counselling Cell, Placement Cell, EDP Cell, Women's Cell, Gandhi Study Circle, Sports Development Cell, Youth Welfare Association, Eco-Club, Hostel Quality Maintenance Committee, Campus Cleanliness Maintenance Committee, Fitness Club, Social And Industry Connect, Jal Shakhi Abhiyan. As the Governance is participatory in nature, the members of the Groups realize the responsibility they shoulder

in the development of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The quality policy of the college is in alignment with the parent University and the UGC. Many of the academic quality policies are framed by the College council and implemented through various committees of the faculty. While framing perspective plans, feedback from the stakeholders, teachers, parents, alumni, employers and students is given due considerations.

The short term and the long term strategic plans of the college have been discussed and designed in the meeting, convened by IQAC, inviting the Governing Body, faculty and the Administrative Staff.

As the college has been beaming with its tremendous development in the past 51 years, the important milestone is the two departments have been upgraded as the Research departments, by offering the Doctoral programmes. The members of the meeting felt the need for extending academic collaborations with other institutions and laboratories at the National level. Views of the members of the Academic Council were discussed and on attaining concurrence, they have been incorporated. The deployment of strategic plan resulted in the introduction of signing of MoU with other colleges, and external academic agencies. Thus, it will pave way for sharing a common interest in academic pursuits, gaining updated knowledge and upgrading the educational standard.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Organizational Structure:

The organizational structure of the college is based on the principle of collective decision- making, co-operation and individual responsibility. The institution has a legitimate organizational structure to plan, manage and execute various functioning of administrative and academic processes. The diagrammatic image of the Organizational Structure of college has been uploaded in the college website. The college has evolved well efficient mechanism to achieve progress in all its academic endeavours.

Administrative Set-up:

The administration of the college delegates the administrative work to the Principal and the Heads of the Departments who are in-charge of the academic and administrative functioning of departments. The teaching faculty take care of the academic aspects and activities related to co-curricular and extra-curricular aspects. Statutory bodies such as IQAC Cell, Examination Cell, Research and Development Cell, Grievance Redressal Committee etc., embodied in the organizational structure of the institution deliberate their responsibilities.

Recruitment Procedure:

The Institution takes efforts hold quality faculty members at all levels and reward their service. If teachers and staff of this institution leave their service, the college attracts a good number of applications for the recruitment.

Service Rules

The institution follows the service rules as mentioned by the Government of Tamil Nadu.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.apacwomen.ac.in/page/organogram
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution provides a satisfactory environment, which ensures high degree of job satisfaction of the employees. The welfare schemes in adoption for the welfare of the employees are:

- **The Principal of the college meets the employees and collects their grievances if any and redresses them.**
- **The faculty are given separate and spacious departments.**
- **At times of attending Seminars, Conferences and Workshops, the absence of the faculty in the college is considered as on Other Duty.**
- **Leave on other duty (OD) is granted to the faculty for attending examination related work in other colleges**
- **Indoor and Outdoor game facility is available as recreation.**

- **Vacation leave, Casual leave, and Medical leave facilities are granted to the staff without any sort of restrictions.**
- **The faculty are at freedom to use the facility of xeroxing and scanning documents in the college office.**
- **Quality control is maintained in the canteen. So hygienic and healthy food items are made available at nominal rates.**
- **The drinking water gets purified and R.O water is given by the installation of three R.O. Purifiers.**
- **Special toilet facility has been done, in case, if any of the staff are differently-abled persons.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

34

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College maintains transparency in financial management by internal and external auditing, in adherence to the guidelines of Government of Tamil Nadu. The college has been following standardized system for internal and external audit.

The college is run under the aegis of Hindu Religious and Charitable Trust. The Management of Arulmigu Dhandayuthapani Swamy Thirukkoil takes care of Augmentation of buildings and other such major concerns of the college. In addition, the other minor needs of the college are attended by the Head of the institution.

The office and administrative staff submit their annual expenditure statement and related documents to the perusal of the Auditor. The administrative office maintains the evidence of all the expenditure after the certification of vouchers and bills. At the end of every financial year, the income and expenditure is audited and certified by a qualified Chartered Accountant. He audits daily cash register, daily receipts, cash vouchers, bank vouchers and journal vouchers. He verifies the students' fee

collection register, Bank Reconciliation statements and purchase bills for equipments, chemicals, glassware and printing materials.

In case of audit objection of any kind, the Head of the institution gives directions to the Administrative Officer for settlement of the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college is run under the aegis of the Hindu Religious and Charitable Trust. Since its inception in 1970, the major areas of finance and management have been handled and the amenities are done by the Trust. The trust prepares budget to construct and upgrade the infrastructural facilities such as

- Construction of buildings, well furnished Hostel, Canteen, Sports Room, etc
- Purchase of college buses to facilitate the conveyance of the students from the interior villages.
- Creating and maintaining water resources like wells, bore wells, water tanks etc.

The only source of mobilization of funds is out of the fees paid

by the students of the college. The fund allocation is done after collecting the list of needs from the faculty and staff of the college. The Head of the institution decides the expenses.

- Purchase of modern lab equipments
- Purchase of latest version software, in accordance with the modern trends.
- Purchases of Library books and journals
- Paying subscription for N-List
- Repair and maintenance of energy and water resources
- Keeping up clean and hygienic sanitary conditions.

- Salary for Teaching, Non Teaching staff in the self-financing wing.
- Paying electricity bills

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC of the college has been taking efforts to sustain the quality in all activities at all measures. The factors, deciding the quality of an institution has been focused, analyzed and the goals have been set by IQAC. Two such processes having been sped up during the recent times are:

- CO – PO – PSO Attainment Analysis
- Facing Academic Challenges during Pandemic

The faculty of the college intends to offer an Outcome-based Education, fitting the expectations and needs of the learners of their institution. Attepts are taken to frame PSOs, POs and COs in

each programme and the same is displayed in the website. The Course Outcomes are mapped with the Programme Outcomes and the Programme Specific Outcomes with meticulous care.

The IQAC of the college has been active in facing the challenges, posed by pandemic. It has been in close watch of the prevailing situation and motivating action-based works in both curricular and co-curricular activities. Some such processes are:

- Uploading Covid19 Warrior Team and the SOP measures in college website.
- Monitoring the quality of the online classes handled by teachers
- Encouraging departments to conduct online programmes on skill development, capability enhancement, life skills etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC of the college conducts frequent meetings with the Academic Council and the Stakeholders of the college to measure and sustain the quality of education, specially the processes of teaching, learning and evaluation.

Improved Mentor System:

Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. The Mentoring system of the college has undergone drastic developmental changes. The IQAC holds detailed discussion with the Academic Council of the college. The stakeholders felt the necessity of focussing on the holistic development of the learners by following a methodical way of

mentoring. As such, certain steps have been taken by IQAC:

- Authorizing every teacher of the institution as a mentor
- Doing a meaningful allocation of mentees to the suitable mentors
- Motivating every mentor to do a case study of the allotted mentee for the sake of further academic development
- Gaining complete knowledge of the mentee, from the case study done and planning the course of action further.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The vision and mission statements of the college give prime

importance to Self-reliance and Empowerment of Women students, hailing from the rural background, in and around Palani.

Being sensitive to the gender issues the institution ensures gender specific and appropriate facilities for women students. Their safety and security concerns are ensured in a multilayered system: The curriculum is ingrained with Gender related Courses to inspire women learners of gender equity. The college owns two buses to ensure the safety of the girl students. The entire campus is surrounded by high compound walls. The campus is well illuminated during the night time. A spacious common room, with wash room and safe drinking water facility is available. Strict adherence to SOP guidelines and availability of First Aid kits are done in Science Laboratories. The college is in 24X7 CCTV surveillance, which is monitored by the Principal. The security personnel is deployed at the main gate of the college campus. The students are allowed to enter the campus only with valid Identity Cards. Permission is given to outsiders to enter the campus only after checking the validation of the reason. Thus, the institution maintains conducive learning ambiance for women community.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution adheres to the zero-waste policy. The college

community comprehend the importance of avoiding wastes and instead using reusable materials. So managing the waste is an easy affair as far as the college is concerned.

Solid Waste Management:

The waste from the hostel is separated as bio-degradable and non bio-degradable. The bio-degradable waste is collected in a pit behind the hostel. By applying garden soil and cow dung and putting in the earthworms, the waste gets decomposed and it is converted into vermin-compost. In a recycling way, this vermin-compost is used as a good nutrient for the plants in the garden.

Liquid Waste Management:

The used water in the college campus is filtered and purified by the proper measures and it is used for the irrigation purpose. In addition to the water resources, this recycled water serves as a great secondary source of water.

E Waste Management:

The college avoids e-waste by giving hands-on-training to the students in handling the hardware of the computer accessories. The minimum waste from the laboratories is sold with proper records and as a way of recycling the spare parts are replaced.

Thus, the institution manages the wastes of all types with care.

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File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting	A. Any 4 or all of the above

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has a Policy Document on "Implementing Inclusive Environment". A Committee has been formed, comprising the faculty, staff and students, representing various caste and religion. This committee monitors the whole processes and activities of the college and is at freedom to report grievances of any sort, if they arise, to the Management of the college. The institution has

not met any sort of cases on Discrimination shown to any sector of learners or employees. Admission to the College is based on Regulations of the Reservation Policy of the Government of Tamil Nadu. The college admits all students belonging to Reserved category, whoever applies, as the number of applicants is usually less than the number of seats. All deserving candidates get admitted in the Ear-marked seats. The Tamil Nadu Government Scholarship is made available to the BC, SC and ST students. While recruiting staff, the college strictly adheres to the Allotment done by the State Government of Tamil Nadu. The students feel oneness among themselves by the correct counselling by the mentors. They are together while travelling in the college buses or staying in the hostel. All these practices ensure inclusive environment and betterment of overall academia.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Arulmigu Palaniandavar Arts College for Women sensitizes the staff and the students of the constitutional obligations like values, rights, duties, and responsibilities and enables them to conduct as responsible citizens. The college believes in discipline and integrity as the prime factors of education than everything else. Code of conduct is prepared for students and staff, displayed in the website and everyone should obey the conduct rules. The curriculum is framed with courses on Professional ethics and Human Values, Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students. The institute hoists the flag during National Celebrations. The faculty and the students imbibe the spirit and patriotism for our nation and they take oath ardently during the National Days of celebration. During the Independence Day and Republic Day Celebrations, the students take major part in the events by reading from the Holy Texts of all religions, oration and skits. The institution encourages participation of students in Sports and Games, YRC and NSS at National level to strengthen nationwide bond and relation. Women's Club, Eco-club, NSS and YRC function with service motto and conducting extension and outreach programmes in collaboration with other service-oriented agencies.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College of pays tribute to all International and national leaders on their birth and death anniversaries. It celebrates national and international commemorative days, events and festivals to promote ethics and values amongst the students and the staff. Celebrating the national functions like Independence Day and Republic Day with due reverence is the prime duty of the institution.

Every year our Institute organizes the National festivals so that staff and students get to know the importance of national integrity and their responsibility in keeping up the secularism of the country. The festivals like Pongal and Onam are celebrated right before their arrival. International Women's Day is celebrated in the institution every year. The Women Cell invites eminent personalities to deliver special lectures. On every occasion, which commemorates the greatness of womanhood, the college conducts Health check-up, Distributing de-worming tablets and sanitary napkins. As the campus of the college is known for its greenery, the Eco-club takes initiatives to celebrate World Environment Day. Tree Plantation Drive is taken up as the significant activity of any such celebrations.

To promote the knowledge and research bent of mind, the students are encouraged to exhibit their innovations and practices on World Science Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Practice – I: SUSTAINING GREEN CAMPUS

Objectives:

The college has been keen in nurturing and sustaining the greenery in the campus.

Context:

As the campus is geographically located in a highland area, irrigation is a challenging affair. By adopting innovative methods, the greenery is maintained.

Practice

The college community involve themselves in maintaining and enjying the greenery in the campus.

Evidence of Success

Winning the "One District, One Champion Award" from Mahatha Ganthi Institute of Rural Development in 2020 – 2021 is an evidence of success.

Problems Encountered

Maintaining the greenery during the summer is a bit difficult. The college has been taking steps to implement advanced irrigation methods.

Practice – II: MAINTAINING SOP FOR COVID – 19

Objectives

The college has been sustaining the practice of following the Standard Operational Procedures for prevention Corona.

Context

Since 2020 – 2021, the college adheres to the SOP for the prevention of the disease and no member of the college community has been affected.

Practice

Unnat Bharath Abhiyan Unit is totally involved in distributing masks, herbal drink and other such practices.

Evidence of Success

Since 2019 – 2020, the college has been servicing to attain a Corona-free India.

Problems Encountered

The cooperation from the stakeholders is needed.

File Description	Documents
Best practices in the Institutional website	http://apacwomen.ac.in/page/best-practices-
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college has become a member in the Unnat Bharath Abhiyan Scheme since 2020. This is the recognition given to the college for the quotable extension and outreach programmes, that it has been conducting all these years.

Under the Coordinatorship of Dr. R. Uma Maheswari, the UBA has been functioning well, by etending its services to the residents of the nearby villages in the best manner. Some quotable services of UBA are:

- **Spreading the message of health and hygiene with the help of the team from the Government Hospital, Palani.**
- **Making regular visit to the adopted villages checking the health condition of the residents with the help of the student volunteers.**
- **Distributing needed medicies to the residents.**
- **Collecting survey of the economical condition of the villagers**
- **Collecting or forming groups and giving training in activities, related to small scale industries. Working with an ultimate aim of developing entrepreneurship in the adopted villages.**

File Description	Documents
Appropriate link in the institutional website	http://apacwome.ac.in/ubareport.pdf
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college has certain long-term and short-term objectives. Every progressive movement of the college is in accordance with these objectives. The College envisions to be transformed into a University of global standards, imparting world class education and making the women learners empowered and self-reliant.

Considering the demand, the college has planned to introduce Post-graduation programmes and thus upgrade some of the Under-graduation departments.

The college has planned to start post graduate diploma/certificate courses under autonomy.

As there is a plan to introduce new Post-graduation Programmes in future, the science laboratories will be enriched with more advanced equipments.

The Placement Cell has planned to contact some of the reputed industries so that there will be regular campus placement drive from these companies.

Efforts are being taken by the IQAC of the college to increase the National and International Linkages with industries, higher educational institutions and establish Industry-Academia atmosphere.

The Alumni Data-base will be created by adopting online registration method and bring in more number of Alumni in the network.

The resources of the library will be increased more and thus advanced research environment will be created.

Many skill-oriented programmes with the affiliation of the parent university will be introduced in future.