

Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ARULMIGU PALANIANDAVAR ARTS COLLEGE FOR WOMEN
Name of the head of the Institution	Dr.N.Puvaneswari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04545255128
Mobile no.	9842111125
Registered Email	apacwprincipal@gmail.com
Alternate Email	varshapuvaneswari@gmail.com
Address	Arulmigu Palaniandavar Arts College for Women, Chinnakalayamputhur, Palani.
City/Town	Palani, Dindigul (Dt.)
State/UT	Tamil Nadu
Pincode	624615

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	11-Oct-2004
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mrs . P . Selvi
Phone no/Alternate Phone no.	04545255128
Mobile no.	9842985766
Registered Email	apacwiqac@gmail.com
Alternate Email	selviapacw@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	<u>http://www.apacwomen.ac.in/aqar/AQAR%202017-2018.pdf</u>
4. Whether Academic Calendar prepared during the year	Yes

if yes, whether it is uploaded in the institutional website: Weblink :

<http://apacwomen.ac.in/pdf/calendar2018-2019.pdf>

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	0	2002	12-Nov-2002	11-Nov-2007
2	A	3.14	2011	16-Sep-2011	15-Sep-2016
3	B++	2.85	2018	02-Nov-2018	01-Nov-2023

6. Date of Establishment of IQAC

03-Mar-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Organized One day NAAC Sponsored National Seminar on	29-Jan-2019 1	125

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding	Yes

agency to support its activities during the year?	
If yes, mention the amount	75000
Year	2019
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
The NAAC Peer team visit has been facilitated.	
IQAC has contributed its service during the Autonomous Expert Committee visit.	
NAAC sponsored National level seminar has been conducted.	
Alumni Association has been registered.	
Outcome based education has been introduced	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
To conduct motivation and orientation based programmes to the faculty	Faculty attended skill development programmes, organized by the institution
To revise the syllabi for UG, PG and M.Phil.,	The revision of syllabi was carried out for 12

programmes, according to the outcome-based education	UG, 6 PG and 4 M.Phil., programmes
To apply for NIRF and realizing the position of the institution, compared with other colleges	The result in NIRF serves as an eyeopener to achieve more

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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Academic Council	23-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	28-Sep-2018
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16. Whether institutional data submitted to AISHE:	Yes
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Year of	2018
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Submission	
Date of Submission	27-Dec-2018
17. Does the Institution have Management Information System ?	Yes
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The administrative office of the college is partially automated. The software named 'Integrated Financial Human Resource Management System' and 'Electronic Clearing System' have been launched for the purpose of Pay Bill Preparation, Provident Fund closure, Partfinal submission, Earned Leave Surrender and other such financial matters. The college maintains a website www.apacwomen.ac.in. The information related to the academic and administrative affairs of the college are made available in the website. The website serves the great purpose of providing all the academic details, needed by the students. By browsing, one could easily gain knowledge of the Programmes offered by the institution, the syllabus, the fee structure, the facilities made in the campus as well as the faculty details. The college website provides a special portal for sending the application for admission through online mode. The Admission Software Platform is supported by 'php frontend development' and 'Mysql backend development'. During the time of the spread of the pandemic, the applicants found it comfortable to apply through online mode.</p>

The Admission Committee of the college finds it easy and correct to prepare the rank list of the selected applicants. The Principal of the college conveys the important information to the students and the faculty through the Digital Board, launched in the central lobby of the college. The Electronic LED Board is installed and it is supported by 'Smart LED Application'. The Biometric system has been installed for employees' attendance, with 'ESSL Support Software - Smart Office'. The college facilitates the creation of the National Academic Depository Account, offered by Government of India with respect to Academic Awards for the students. The whole process of conduction of examinations and evaluation by the Controller of Examinations Section is supported by the launching of software. So , there is always accuracy and perfection in the work. The results of examinations are published in college website. The marks, scored by the students is scanned and stored in the database. The college library has egranthalaya service available. In addition, the library provides the link to Inflibnet to all the students, faculty and staff of the college. They find easy accession to the ebooks, ejournals etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
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BA	UGTAMA	TAMIL	30/04/2019
BA	UGENGA	ENGLISH	26/04/2019
BA	UGHISA	HISTORY	29/04/2019
BA	UGEOA	ECONOMICS	30/04/2019
BCom	UGCOMA	COMMERCE (G)	26/04/2019
BCom	UGCOAA	COMMERCE WITH COMPUTER APPLICATIONS	26/04/2019
BCom	UGCOCAS	COMMERCE WITH COMPUTER APPLICATIONS (SF)	26/04/2019
BSc	UGMATA	MATHEMATICS	03/05/2019
BSc	UGPHYA	PHYSICS	30/04/2019
BSc	UGCHEA	CHEMISTRY	25/04/2019
BSc	UGBOTA	BOTANY	29/04/2019
BSc	UGZOOA	ZOOLOGY	29/04/2019
BSc	UGCSS	COMPUTER SCIENCE (SF)	26/04/2019
BCA	UGBCAS	COMPUTER APPLICATIONS (SF)	26/04/2019
BA	UGTAMS	TAMIL (SF)	30/04/2019
BA	UGENGS	ENGLISH (SF)	26/04/2019
MA	PGTAMA	TAMIL	30/04/2019
MA	PGHISA	HISTORY	29/04/2019
MSc	PGZOOA	ZOOLOGY	29/04/2019
MCom	PGCOMS	COMMERCE WITH COMPUTER APPLICATIONS (SF)	26/04/2019
MA	PGENGS	ENGLISH (SF)	26/04/2019
MSc	PGCSS	COMPUTER SCIENCE (SF)	26/04/2019
MPhil	MPHILTAMS	TAMIL (SF)	26/04/2019
MPhil	MPHILENGS	ENGLISH (SF)	26/04/2019
MPhil	MPHILHISS	HISTORY (SF)	26/04/2019
MPhil	MPHILCOMS	COMMERCE (SF)	26/04/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	Tamil	18/06/2018	PUTE1	18/06/2018
BA	English	18/06/2018	UGENGA	18/06/2018
BA	History	18/06/2018	UGHISA	18/06/2018
BA	Economics	18/06/2018	MUECWE1	18/06/2018
BCom	Commerce	18/06/2018	MOCOEC1	18/06/2018
BSc	Maths	18/06/2018	MUMMC1	18/06/2018
BSc	Physics	18/06/2018	UGPHYA	18/06/2018
BSc	Chemistry	18/06/2018	UGCHEA	18/06/2018
BSc	Botany	18/06/2018	MUBBF1	18/06/2018
BSc	zoology	18/06/2018	MUZAC1	18/06/2018

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	18/06/2018
BA	English	18/06/2018
BA	History	18/06/2018
BA	Economics	18/06/2018

BCom	General	18/06/2018
BSc	Maths	18/06/2018
BSc	Physics	18/06/2018
BSc	Chemistry	18/06/2018
BSc	Botany	18/06/2018
BSc	Zoology	18/06/2018
BSc	CS (SF)	18/06/2018
BCA	(SF)	18/06/2018
BCom	CA (SF)	18/06/2018
BA	Tamil (SF)	18/06/2018
BA	English (SF)	18/06/2018
MA	Tamil	18/06/2018
MA	History	18/06/2018
MSc	Zoology	18/06/2018
MCom	General	18/06/2018
MA	English (SF)	18/06/2018
MA	CS (SF)	18/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Education	18/06/2018	594
Yoga and Meditation	18/06/2018	594
Extension Activities	18/06/2018	584
Environmental Studies	18/06/2018	541

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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	ZOOLOGY	35

MSc	ZOOLOGY	17
BSc	BOTANY	31

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

On regular basis, at the end of the academic year, the institution, with the active execution of the IQAC operates the feedback mechanism to measure the three levels – Teaching, Learning and Evaluation. The Alumni and the Parents are met at certain intervals and their suggestions are noted. The feedback collected from them is on the basis of measuring the course content of all programmes, Teaching Learning and Employability opportunities. The administrative bodies of the institution make regular inspective visits and do virtual verification at times. After an analysis of the feedback, it has been decided to increase the skills of the learners still more so that they can be made more employable.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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MA	HISTORY	20	17	10
MA	ENGLISH	20	50	20
MA	TAMIL	20	45	20
BCA	COMPUTER APPLICATIONS	35	516	35
BSc	COMPUTER SCIENCE	35	516	34
BCom	COMMERCE WITH COMPUTER APPLICATIONS	66	374	66
BA	TAMIL (SF) , ENGLISH (SF)	110	810	110
BCom	COMMERCE, COMMERCE WITH COMPUTER APPLICATIONS	69	637	69
BSc	MATHEMATICS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY	185	800	185
BA	TAMIL, ENGLISH, HISTORY, ECONOMICS	232	1601	232

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2111	199	32	Nil	65

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools	Number of ICT	Number of	E-resources
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	and resources available	enabled Classrooms	smart classrooms	and techniques used
100	77	16	21	7	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The freshers of the college are definitely put in the system of Guidance and Counselling. All the full time teachers of the college serve as mentors to the students of all classes of the concerned programme. The mentors maintain a complete case study of the mentees, allotted to them. The mentees are met at intervals and their progression in all walks of life is scrutinized. The mentoring system facilitates understanding of students' issues so that corrective measures could be taken to promote better learning habits. The mentors take care to solve the adolescent psychological issues also.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2325	97	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
106	97	9	Nil	46

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr .N. Puvaneswari	Principal	ESN Award 2019- Best Principal for Teaching Research and

			Publications from ESN Publications
2019	Dr.C.Jeyabharathi	Assistant Professor	IASTE BEST WOMEN FACULTY from International Association for Science and Technical Education
Nil	Dr. P. Gnanasoundari	Assistant Professor	Indian Academic Research Association, Trichy, Tamil Nadu

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year-end examination
MPhil	MPHILTAMS, MPHILENGS, MPHILHISS, MPHILCOMS	June 18– Nov18	28/11/2018	12/01/2019
MCom	PGCOMS	June 18– Nov18	01/12/2018	12/01/2019
MSc	PGZOOA, PGCSS	June 18– Nov18	01/12/2018	12/01/2019
MA	PGTAMA, PGHISA, PGENGS	June 18– Nov18	01/12/2018	12/01/2019

BCA	UGBCAS	June 18- Nov18	27/11/2018	12/01/2019
BSc	UGMATA, UGPHYA, UGCHEA, UGBOTA, UGZOOA, UGCSS	June 18- Nov18	27/11/2018	12/01/2019
BCom	UGCOMA, UGCOAA, UGCOCAS	June 18- Nov18	27/11/2018	12/01/2019
BA	UGTAMA, UGENGA, UGHISA, UGEOA, UGTAMS, UGENGS,	June 18- Nov18	27/11/2018	12/01/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	Nil	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://apacwomen.ac.in/page/syllabus-1>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UGBOTA	BSc	BOTANY	31	30	98
UGCHEA	BSc	CHEMISTRY	32	32	100
UGPHYA	BSc	PHYSICS	36	35	98
UGMATA	BSc	MATHEMATICS	36	36	100

UGCOAA	BCom	COMMERCE WITHCOMPUTER APPLICATIONS	22	21	98
UGCOMA	BCom	COMMERCE	32	29	91
UGEOA	BA	ECONOMICS	49	48	98
UGHISA	BA	HISTORY	47	47	100
UGENGA	BA	ENGLISH	52	51	98
UGTAMA	BA	TAMIL	52	52	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	Nil	Nil	Nil	Nil

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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Total	0	nil	0	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	Nil

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Research Paper Reviewer	Dr.R.Uma Maheswari	Asian Journal Of Environment Ecology	10/12/2019	Research

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Tamil	3

History	2
Economics	1
Mathematics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Tamil	24	2.07
International	English	17	1.64
International	History	4	3.4
International	Economics	1	5.87
International	Commerce	7	2.94
International	Mathematics	3	2.3
International	Botany	4	1.5

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
TAMIL	3
ENGLISH	9
BOTANY	3
COMPUTER SCIENCE	2

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nil	Nil	Nil

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
In vitro regeneration of the medicinal plant Pentatropis micropylla (Roth.) Wight	Dr.R.Prema	Journal of Emerging Technologies and Innovative Research (ISSN23495162)	2019	1	Assistant Professor, Department of Botany, A.P.A.College for Women, Palani	1
A new species of Syzygium (Myrtaceae) from the south Western Ghats of Tamil Nadu, India	Dr.C.Divya	Phytotaxa	2018	1	Assistant Professor, Department of Botany, A.P.A.College for Women, Palani	1

<p>Improved Load Balancing performance with secured key generation technique in clustered web servers</p>	<p>Dr.K.Kun gumaraj</p>	<p>International Journal of Pure and Applied Mathematics</p>	<p>2018</p>	<p>0</p>	<p>Assistant Professor, Department of Computer Applications, Arulmigu Palaniandavar Arts College for Women, Palani</p>	<p>Nil</p>
<p>Quenching Algorithm for balancing the load for heterogeneous web cluster</p>	<p>Dr.K.Kun gumaraj</p>	<p>International Journal of Pure and Applied Mathematics</p>	<p>2018</p>	<p>0</p>	<p>Assistant Professor, Department of Computer Applications, Arulmigu Palaniandavar Arts College for Women, Palani</p>	<p>Nil</p>
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<p>3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)</p>						

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	Nil	Nil	nil

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	20	72	11	1
Presented papers	46	45	Nil	Nil
Resource persons	Nil	Nil	Nil	3

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Nil	Nil	Nil	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising	Number of	Number of
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	unit/agency/ collaborating agency	teachers participated in such activities	students participated in such activities
Awareness Programme on Road Safety	YRC Traffic Police Department	2	2300
Awareness Programme on Ban Plastics	YRC	2	50
Rally for Voters' Awareness	NSS	60	2050
Kerala flood Relief Material Collection	NSS	3	150
Awareness Programme on Aadhar card	NSS	3	150
NSS Day celebration	NSS	3	150
Global Handwashing Day	NSS	30	100
Cleaning Shanmuganadhi river	NSS	5	40
Observing 30 th Road Safety Awareness week	NSS	30	800
Contribution to Indian Blind Association	NSS	3	1500

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of
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			students Benefited
Supporting Visually Impaired Children	Silver Zone Award	Indian Association for the Blind	800
Blood Donation	Certificate of Appreciation	The Collectorate, Dindigul	50

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme	Dept. of Botany, APACW	Distribution of Ecofriendly covers	5	31
Ban Plastics	Arulmigu Palaniandavar Arts College for Women	Rally	10	2300
Ban Plastics	Arulmigu Palaniandavar Arts College for Women	Exhibition	12	150

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Liquid Biofertiliser Production Unit, Palani	06/03/2019	Hands on Training	33

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
120	120
38.57	38.57
50	50
30	30

20	20
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e.granthalaya.3.0	Partially	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37323	1757858	Nil	Nil	37323	1757858
Reference Books	2500	376099	21	6975	2521	383074
Journals	42	31670	10	12230	52	43900
CD & Video	153	37398	Nil	Nil	153	37398
e-Books	3135000	5900	Nil	Nil	3135000	5900
e-Journals	6000	Nil	Nil	Nil	6000	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	4	0	0	0	2	12	0	0
Added	75	0	0	0	0	0	0	0	0
Total	110	4	0	0	0	2	12	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0.72 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<u>Nil</u>

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
220	220	38.57	38.57

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The infrastructure policy of the College is designed, developed and revised keeping in view the statutory requirements, technological developments, infrastructure need analysis and the guidance of the

Governing Body. The college campus is maintained by the employed workers with utmost care. The staff are allotted block wise, for the daily cleaning and maintenance of the classrooms. The technical workers, employed by the college look after the maintenance of laboratory equipment, development and maintenance of the college website and installation and maintenance of software, the installation and maintenance of CCTV cameras, LED displays and touch screen devices. The security guards have been appointed for the campus security. Nonregular works such as painting, carpentry, etc. are outsourced by the Management. The following steps are taken to make the campus userconducive: • Classroom furniture are checked and repaired regularly. • Gardening and watering plants are systematically. • For all electrical and electronic repairs, the inhouse staff will look after. • The entire campus is cleaned daily. The college maintains healthy ambience through ecoawareness displays like Plastic Free Campus and LitterFree Area. The grounds and various courts are always maintained to be ready for the smooth conduct of the events.

http://www.apacwomen.ac.in/PDF/Procedures_Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship for SC/ST, MBC and BC	1236	4700518
Financial Support from Other Sources			
a) National	nil	Nil	0

b) International	nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	29/12/2018	60	FITA Training and Placement
Remedial coaching	18/06/2018	292	Respective Department Staff Members
Bridge Course	19/07/2018	1833	All Departments
Language lab	18/06/2018	516	PG Research department of English
Yoga, Meditation	04/09/2018	711	Manavalaimandram, Arivu Thirukkovil, Palani
Personal Counselling	18/06/2018	1833	Respective Department Staff Members

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	nil	Nil	Nil	Nil	Nil

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
3	303	189	nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	17	B.A	TAMIL	APA College for Women	M.A (TAMIL)
2018	6	B.A	TAMIL	APA College of Arts and Culture	M.A (TAMIL)
2018	1	B.A	TAMIL	Madurai Kamaraj University	M.A (TAMIL)
2018	2	B.A	TAMIL	Maharani College of	B.Ed

				Education	
2018	3	B.A	TAMIL	Sakthi College of Education	B.Ed
2018	13	B.A	TAMIL	Mother Teresa College of Education	B.Ed
2018	1	B.A	TAMIL	Vel College of Education	B.Ed
2018	1	B.A	TAMIL	Meenakthi College of Education	B.Ed
2018	1	B.A	TAMIL	Govt.College of Education	B.Ed
2018	3	M.A	TAMIL	APA College for Women	M.Phil (TAMIL)
2018	9	B.A	ENGLISH	APA College for Women	M.A (ENGLISH)
2018	6	B.A	ENGLISH	APA College of Arts and Culture	M.A (ENGLISH)
2018	2	B.A	ENGLISH	Bharathiyar University	M.A (ENGLISH)
2018	1	B.A	ENGLISH	GTN Arts College	M.A (ENGLISH)
2018	3	B.A	ENGLISH	Vel College of Education	B.Ed

2018	6	B.A	ENGLISH	Sakthi College of Education	B.Ed
2018	1	B.A	ENGLISH	Mother Teresa College of Education	B.Ed
2018	2	M.A	ENGLISH	APA College for Women	M.Phil
2018	9	B.A	HISTORY	APA College for Women	M.A(HISTORY)
2018	6	B.A	HISTORY	APA College of Atrs and Culture	M.A(HISTORY)
2018	2	B.A	HISTORY	Vel College of Education	B.Ed
2018	2	B.A	HISTORY	Mother Teresa College of Education	B.Ed
2018	3	M.A	HISTORY	APA College for Women	M.Phil
2018	11	B.A	ECONOMICS	APA College of Atrs and Culture	M.A(ECONOMICS)
2018	19	B.Com	COMMERCE	APA College for Women	M.Com (CA)
2018	2	B.Com	COMMERCE	APA College of	M.Com (CA)

				Atrs and Culture	
2018	5	B.Com	COMMERCE	APA College of Atrs and Culture	M.Com
2018	5	M.Com (C A)	COMMERCE	APA College for Women	M.Phil
2018	5	B.Sc	MATHEMATICS	APA College of Atrs and Culture	M.Sc (MATHEMATICS)
2018	1	B.Sc	MATHEMATICS	Govt. Arts College	M.Sc (MATHEMATICS)
2018	4	B.Sc	MATHEMATICS	GVG College for Women	M.Sc (MATHEMATICS)
2018	1	B.Sc	MATHEMATICS	MVM Govt Arts College for Women	M.Sc (MATHEMATICS)
2018	1	B.Sc	MATHEMATICS	Loyola College	M.Sc (MATHEMATICS)
2018	2	B.Sc	MATHEMATICS	Vel College of Education	B.Ed
2018	2	B.Sc	MATHEMATICS	Govt. College of Education	B.Ed
2018	3	B.Sc	MATHEMATICS	Mother Teresa College of Education	B.Ed
2018	1	B.Sc	MATHEMATICS	Meenakthi	B.Ed

8			CS	College of Education	
2018	1	B.Sc	MATHEMATICS	Lakshmi College of Education	B.Ed
2018	3	B.Sc	MATHEMATICS	Gandhigram Rural Institute	B.Ed
2018	10	B.Sc	PHYSICS	Govt Arts College	M.Sc (PHYSICS)
2018	4	B.Sc	PHYSICS	APA College of Arts and Culture	M.Sc (PHYSICS)
2018	3	B.Sc	PHYSICS	Meenakthi College of Education	B.Ed
2018	1	B.Sc	PHYSICS	Mother Teresa College of Education	B.Ed
2018	1	B.Sc	PHYSICS	Lakshmi College of Education	B.Ed
2018	2	B.Sc	PHYSICS	Maharani College of Education	B.Ed
2018	1	B.Sc	PHYSICS	Govt. College of Education	B.Ed
2018	2	B.Sc	PHYSICS	Sakthi College of Education	B.Ed
2018	2	B.Sc	CHEMISTRY	Alagappa University	M.Sc (CHEMISTRY)

2018	2	B.Sc	CHEMISTRY	Govt Arts College	M.Sc (CHEMISTRY)
2018	3	B.Sc	CHEMISTRY	APA College of Arts & Culture	M.Sc (CHEMISTRY)
2018	1	B.Sc	CHEMISTRY	Mother Teresa Women's University	M.Sc (CHEMISTRY)
2018	1	B.Sc	CHEMISTRY	Bharathidasan University	M.Sc (CHEMISTRY)
2018	10	B.Sc	BOTANY	APA College of Arts & Culture	M.Sc (BOTANY)
2018	3	B.Sc	BOTANY	Gandhigram Rural Institute	M.Sc (BOTANY)
2018	1	B.Sc	BOTANY	St.Peters College of Education	B.Ed
2018	2	B.Sc	BOTANY	Govt College of Education	B.Ed
2018	7	B.Sc	ZOOLOGY	APA College for Women	M.Sc (ZOOLOGY)
2018	2	B.Sc	ZOOLOGY	APA College of Arts & Culture	M.Sc (ZOOLOGY)
2018	1	B.Sc	ZOOLOGY	Gandhigram Rural Institute	M.Sc (ZOOLOGY)

2018	1	B.Sc	ZOOLOGY	American College	M.Sc (ZOOLOGY)
2018	2	B.Sc	ZOOLOGY	Govt Arts College	M.Sc (ZOOLOGY)
2018	1	B.Sc	ZOOLOGY	MVM Govt Arts College for Women	M.Sc (ZOOLOGY)
2018	1	B.Sc	ZOOLOGY	Sakthi College of Education	B.Ed
2018	2	B.Sc	ZOOLOGY	Meenakshi College	B.Ed
2018	4	B.Sc	COMPUTER SCIENCE	APA College for Women	M.Sc (COMPUTER SCIENCE)
2018	8	BCA	COMPUTER APPLICATIONS	APA College for Women	M.Sc (COMPUTER SCIENCE)
2018	1	BCA	COMPUTER APPLICATIONS	Bharathiya r University	MCA
2018	1	BCA	COMPUTER APPLICATIONS	Mother Teresa Women's University	MCA
2018	1	B.Sc	COMPUTER SCIENCE	STC College	MCA
2018	1	B.Sc	COMPUTER SCIENCE	PSNA College of Engg and Tech	MCA
2018	1	B.Sc	COMPUTER SCIENCE	Gandhigram University	MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Welfare Competitions	Intramural Competitions	387
Annual Sports Day Competitions	Interdepartment Competitions	382

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Participation, South Zone Inter University Kabaddi Tournament	National	1	Nil	18PPHIA08, 18PPTAA03, 16UENA53, 16UECA46, 18PUENA4	A. Thangammal, B. Chithra, R. Sathyapriya, S. Sangeetha, R. Soundharya

					9, 18PUTAA4 2	, K. Radha
2018	Participati on, South Zone Inter University Volleyball Tournament	Nation al	1	Nil 1	18PUTAA3 3, 18PUENA1 8	S. Pavithra, C.Kanimozh i
2018	Participati on, South Zone Inter University Basketball Tournament	Nation al	1	Nil 1	18PUCCA3 0, 17PUENS4 9	S. Saranya, R. Sangeetha
2019	Participati on, 45th Junior Nationals Kabaddi Championshi p	Nation al	1	Nil 1	18PPHIA0 8, 18PPTAA0 3	A.Thangamm al, B.Chithra

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a vibrant students' council, with representatives from all disciplines. All student representatives are trained in organisation, teambuilding and leadership skills, soon after the admission. Office bearers and class representatives are entrusted with the task of organising events/celebrations like Teachers' Day, Fresher's Day, intramural competitions and Interreligious festivals like Christmas, Ramzan, Diwali and Pongal. The student representatives involve themselves voluntarily in activities like promoting Voters'

registration. The council also organises awarenessraising rallies on issues of national and social importance. The student nominees offer constructive feedback on curriculum in the meetings of the boards of studies of every department.

Students' council representatives are members of Internal Complaint Committee, Antiragging Committee, IQAC, Students' Welfare Committee, and various clubs in all departments. Besides, students' council representatives bring students' grievances to the notice of the college administrators. The final year class representatives are the exofficio secretaries of departmental associations. The class representatives also assist staff members in organising fests, association meetings and club events in their respective departments.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College alumni association of the institution has been registered under the Tamil Nadu Societies registration on 26.02.2019. All outgoing students will become members of the association. The association holds two executive committee meetings on an average every year. The Alumni contribute at times of need. The notable contributions done every year by the Alumni are – • Becoming donors of proficiency prizes like medals, books and cash awards to the outgoing students. • Teaching handcrafts work to the students. • Offering free counselling and guidance to the students. • Delivering special lectures. The institution has decided to strengthen the Alumni Association still more in future.

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

28.09.2018 The Alumnae of the college were invited to share their views with the NAAC PEER Team during their III Cycle Visit to the college. The well placed Alumnae spoke about the role of the college in their upliftment in both personal and professional life.

26.02.2019 – The Alumni Association of the college has been registered under the Tamil Nadu Societies registration. The information about the Registration was passed in the meeting.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practises decentralization and participative management in both academic and nonacademic affairs. It is administered by the Governing Body and the Principal, with the assistance of the College Academic Council. They monitor and ignite the best of every activity and affair of the institution. Otherwise, certain responsibilities and duties are decentralized and they are carried out by the teaching and the nonteaching staff, to whom the work is allocated. The statutory bodies are formulated as per the participative structures provided by the Government, UGC, AICTE and the affiliating University. The Internal Quality Assurance Cell involves itself in the development and application of quality benchmarks/parameters for various academic and administrative activities of the institution. Of course, it is the change agent in the institution to ensure quality. The institution makes it sure that every faculty takes active part in at least 2 or 3 committees of the College. The whole

work force is divided and worked out by the various committees. As such, there are committees to administer admission procedures monitor proper handling of funds Resolve examination affairs Maintain morality and ethics in the campus Create antiRagging and friendly atmosphere Regulate the common prayer Steer the NAAC related works Contribute constructive ideas to develop the amenities of the Hostel, Sports, NSS and Library. In addition, the policy of participative management is well proved by the representation of students also through the Students Council. The regular meetings and collection of feedback from the different stakeholders is also an indication of the participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum of each programme is set in accordance with the Programme Educational Objectives and Programme Specific Objectives and mapped with the Institutional Objectives. There is a steady updating and upgradation of the syllabus according to the standards and needs of the day. The Outcomebased education for the programmes is in view and it will come in adoption since 2019 2020.
Teaching and Learning	More number of smart class rooms are being created. The method of

	<p>mapping Course Outcomes and the Programme Outcomes will be followed from the academic year 2010 – 2020. This method will enable the assessment of teaching, learning as well as evaluation strategies adopted by the faculty. Activities like framing the new syllabus and conducting Board of Studies and Academic Council meetings are on the way.</p>
<p>Examination and Evaluation</p>	<p>As per the rules and regulations of the Autonomous colleges, the Examination section of the college keeps utmost confidentiality in the whole process of conducting examinations and evaluation of students' performance in examinations. The Controller of Examinations conducts the College Academic Council meetings and fixes the dates for the Central Internal Assessment and Central Evaluation.</p>
<p>Research and Development</p>	<p>The faculty of the college are always encouraged to carry out research works, publish research articles in reputed journals, attend Faculty Improvement programmes. The attempt for creating the resource for research is in constant progress.</p>
<p>Library, ICT and Physical Infrastructure /</p>	<p>A newly renovated building in the ground floor is being used as Library building for the sake</p>

<p>Instrumentation</p>	<p>of easy accession to every member of the college. The management takes utmost care in upgrading the physical infrastructure facilities. The renovation work is carried out at once at times of need.</p>
<p>Human Resource Management</p>	<p>The newly recruited faculty and the Staff are given proper training by the senior members of the college. They are instructed about the rules and regulations of the college and the professional ethics. The management of the college monitors the academic and the official activities and regulates at times.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college has decided to enrich the industry interaction and collaborative activities. MoUs are being signed as part of industru academia initiatives.</p>
<p>Admission of Students</p>	<p>The college follows singlewindow system in the admission of students for the undergraduation courses. The norms of the State Government are followed in the allotment of seats, according to the Quotabased system, both for the Undergraduation and the Postgraduation programmes. As for as M.Phil admission is concerned, Mother Teresa University conducts the common entrance examination to the applicants and sends the selected list, as per the</p>

availability of the research supervisors.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Initiatives are taken to get the institution modernized and academically well-equipped. Steps are taken to wifi facility available in the whole campus. The college office and the central library will be fully automated soon.
Administration	As the institution follows participatory management system, there is transparency in every activity of the college.
Finance and Accounts	The Finance Committee of the college partakes in finding out the needs of the college, deciding the budget and in the distribution of funds. The college office maintains the accounts, which is liable to audit.
Student Admission and Support	The norms of the State Government of Tamilnadu are strictly followed the admission of students to the various programmes. The economically backward students of all communities get benefitted by making the Government scholarships available to them.
Examination	Being an autonomous institution, the college knows the importance of the quality to be maintained in conducting examinations to all the programmes. The Examination section, under the headship of the Controller of Examinations maintains quality and confidentiality. The policies

and the decisions of the Examination section are taken after the discussion in the college Academic Council.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	nil	nil	nil	Nil

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One day NAAC Sponsored National Seminar on "Challenges in Quality Sustainance in Higher Education"	nil	29/01/2019	29/01/2019	90	Nil

2019	One day Orientation Programme on "Outcome Based Education A Perspective"	nil	07/02/2019	07/02/2019	85	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Life Science at Bharathiyar University	1	13/02/2019	05/03/2019	21
Refresher Course in Women Studies at Bharathiyar University	1	23/11/2018	13/12/2018	21
Refresher Course in Recent Advances in Chemistry at Madurai Kamaraj University	1	16/11/2018	06/12/2018	21

Refresher Course in Environmental Studies at Madurai Kamaraj University	1	18/12/2018	07/01/2019	21
Refresher Course in Gender Studies at Madurai Kamaraj University	3	18/12/2018	07/01/2019	21
Refresher Course in Tamilum Pirathuraikalum at Madurai Kamaraj University	1	16/11/2018	06/12/2018	21
Refresher Course in Emerging Areas in Condensed Matter Physics at Madurai Kamaraj University	1	16/11/2018	06/12/2018	21
Refresher Course in Emerging Areas in Condensed Matter Physics at Madurai Kamaraj University	1	23/11/2018	13/12/2018	21
Refresher Course in Value Education at Madurai Kamaraj University	1	18/12/2018	07/01/2019	21
Refresher Course in Library Science at Kannur University	1	13/02/2019	05/03/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	2	Nil	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Permission leave is granted to the Guest Lecturers at times of need. • ESI facility has been made available to the Guest Lecturers. 	<ul style="list-style-type: none"> • Permission leave is granted to the the temporary staff at times of need. • The college has met out the medical expenses of the Nonteaching staff Mr. Magesh, the gardener, Mr. Perumalsamy, the lab assistant and Mrs. Dhanam, the hostel cook. • If qualified and fit, the Nonteaching stall of the college are promoted as Teaching faculty. (Ex: Dr. Gnanasekaran, the Nonteaching staff has been promoted as the faculty in the Department of Economics) 	<ul style="list-style-type: none"> • New Musical Instruments have been bought for the college musical troupe. • The sports students are provided free boarding and lodging in the college hostel to elongate their practising time in the ground. • As a sort of encouragement, the faculty of this college donate the needy things to the sports students. • Transport facility has been enhanced.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The task of financial management and inspection is entrusted with the financial committee of the college. The principal who is the chairman of the committee convenes the finance committee meetings at periodic intervals where accounts relating to previous year are carefully scrutinized prior to the preparation of financial budget for the current academic year and the same is approved by the governing body. Prior to the preparation of institutional budget by the finance committee, the department budgets are collected from all academic and supporting departments. These budgets are scrutinized and consolidated to make the annual budget of the college. The accounts are regularly audited and whenever there are audit objections, systematic followup actions are initiated with the funding agencies to resolve the audit objection. With regard to internal audit, the college has a stock verification team which visits every department to physically verify the equipment, system and other resources kept in the departments and also inspect the records maintained by them. Once a scheme/project is completed, the utilization certificate is sent to the pertinent funding agencies along with the audited statements of accounts. The students' fee and scholarship are managed by the fee and scholarship section of the college office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management of the college	10541916	1. To make arrangement for NAAC PEER Team Visit. 2. Renovation of buildings and To make arrangement for Autonomous Expert Team Visit 3.Salary for Guest Lecturers,

Faculty on Hourly basis,
Nonteaching staff and
Security guards under Daily
wages Scheme 4. For purchasing
Desktop 75 Computers, 2 UPS
with Batteries 1 Printer and
35 Headphones with Microphone
facility.

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6.4.3 – Total corpus fund generated

1499751

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	IQAC
Administrative	Yes	Office of the Regional Joint Director of the Collegiate Education, Madurai	No	nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

28.09.2018 The parents of the students of the college were invited to share their views with the NAAC PEER Team during—The parents of the students involve themselves in promoting and maintaining the standard of the institution. Details of the PTA meeting: 20.09.2019 The meeting revealed their happiness in the successful run of the college as most of the suggestions given by them have been implemented. Some such achievements discussed in the meeting were -

- Online courses, offered by the department of English, by signing MoU with the British Council.
- Common prayer, conducted by the college.
- Press release on the achievement of the

students and faculty. The meeting ended with the suggestion that the college bus service can still be extended to the interior rural areas.→g their III Cycle Visit to the college. The parents expressed their satisfaction in the well run of the college.

6.5.3 – Development programmes for support staff (at least three)

If qualified as per the norms of the UGC, the support staff gets promoted as the teaching faculty→ If vacancy arises, the Management appoints support staff in the office. →

6.5.4 – Post Accreditation initiative(s) (mention at least three)

It is decided to strengthen the Coaching and the Career Guidance Cell.→ Resolution is taken to introduce more number of Postgraduation courses. → The Alumni Association has been registered. Efforts are taken to increase the Alumni Association fund. →

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National level Seminar on "Challenges in Quality Sustenance in Higher Education"	29/01/2019	29/01/2019	29/01/2019	90

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nil
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	Yes	3
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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		nity					
20 18	1	1	17/10/2 018	1	Ral ly	Ban Plastics in Chinnakalayam puthur	2300
20 19	1	1	28/03/2 019	1	Ral ly	Voters awareness	253

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
State, Society and Culture of Tamil Nadu	12/03/2019	The PG Research Department of History conducted a one-day National level Conference. Faculty and students of various colleges and universities were given an opportunity to give a robust thinking to the uniqueness and greatness of their motherland and thus imbibe the values of the land in their minds. The research papers presented were centered on the excavating the hidden treasures of Tamil Nadu, the ancient patterns of teaching and learning and the morals and ethics to be followed by the academic community, following the foot prints of the ancients. The collection of papers were published with the ISBN: 978-93-88398-78-7.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Common Prayer	18/06/2018	10/04/2019	2325
Blood donation Camp	25/01/2019	25/01/2019	45
NSS camp on Youth for Cleanliness	16/03/2019	22/03/2019	153
Siddha Exhibition	26/12/2018	26/12/2018	31
Recitation of Thiruppavai Thiruvambavai	03/01/2019	03/01/2019	48

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Tree Plantation Drives are planned and conducted at miniature level now and then by the ecoclub. 2.The campus is plasticfree and litterfree. 3.The college knows the value of water and saving water is the foremost ethic followed by every member of the college. 4.A herbal garden has been created and maintained well in the campus. 5.A green house has been created at miniature level.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I / WATER MANAGEMENT CONSERVATION
Objectives of the Practice: The college is located in Chinnakalayamputhur, about 7 kms from Palani, on the Chennai-Coimbatore National Highway in a serene atmosphere spread over a sprawling area of 37 acres. It is blessed with a congenial atmosphere essential for a vibrant scholastic learning process. Water management and conservation practice has been initiated by the whole community of the college in order to prevent the waste of water and save the energy resources on the campus. Now, its scope has been broadened with the voluntary participation of

students, academic and administrative staff. It aims to support a sustainable and climate-friendly environment. Main objectives: • Providing the preservation of natural resources with the aid of the water resources available in the campus • Raising awareness among students and public about the issues concerning water and its importance The Context: • One of the challenging issues, booming out in the modern days is the availability of water resources.

The younger generation should be aware of the increasing demand for water in par with the increasing consumption of water for various purposes.

• As the strength of the students and the staff is around 2500, the message and the practice of saving water will be carried out to the outer world by them and they will become the harbingers of the message.

The Practice: The Committee has been formed by academic, administrative staff and students. They are responsible for realizing the actions, evaluating the results and coordinating the departments. The staff and the students of the institution have been participating, to a greater extent, in water saving initiative. In addition, efforts are taken to improve increased recycling, waste reduction and water conservation. The purified drinking water is provided to all in the campus with the strict instruction of save water. At times, the student representatives go around, monitor the users of water. Awareness programmes and Rallies have been conducted towards this in the nearby habitats also. Evidence of

Success: • There is a mentionable reduction in the consumption of water. • The water resources are neatly maintained Problems Encountered and Resources

Required: It is the crude fact that the maximum the number of users of water increases, the threat for scarcity of water increases. So, creating an awareness and making all practice water saving itself is a huge task. So, by conducting competitions to the students and by introducing the Jal Sakthi Abhiyan

Scheme, there is an optimal increase in saving of water. BEST PRACTICE - II / ADOPTING BAN PLASTICS PRACTICE Objectives of the Practice: Plastic bags are non-biodegradable. Thus, disposing of the plastics is the biggest challenge. They are destroying nature due to their harmful effect. Plastic bags have become the main cause of land pollution today. The plastic bags entering into the water bodies are a major cause of water pollution. Hence we can conclude that these are deteriorating our environment in every possible way.

The faculty, staff and students of the institution should be made aware of the risks involved in the use of plastics in the campus as well as in their habitat.

Main Objective: The institution tries to create an awareness among the society in and around the Palani town about the hazardous results of using plastics. The Context: Palani is a popular pilgrimage center and every year more than seven million people visit the temple. So, imbuing the consciousness in the minds of the devotees and the residents of Palani about avoiding the use of plastics is the greatest activity that one can ever think of. So the YRC, NSS

as well as the students involve themselves in presenting themselves as role model to others by practising this best activity. The Practice: The volunteers of the various units and associations of the college take up this mission in their hands and work for its success. There is no time scheduled to work for this activity. Some measures undertaken are

- • In order to be successful in this mission, we must keep reminding ourselves about the harmful effects of the plastic bags on our nature and keep a tab on their use. Gradually, we will become habitual to doing without these bags.
- There are many eco-friendly alternatives to plastic bags like reusable jute or cloth bag.
- We must reuse the plastic bags we already have at home as many times as we can before throwing them away.
- While the government is spreading awareness about the harmful effects of

plastic bags, we can also spread awareness through word of mouth. Problems Encountered and Resources Required: Creating awareness on the risks in the use of plastics among the public is a challenging job. The age-old practice has made the public unmindful of the dangers they face and create to the world. But, the college takes up the initiative and finds ways and means to create the awareness. So to quote a few initiatives taken -

- Spreading the message of Swaachhta Ki Seva
- Adhering to the Ban Plastics Policy strictly
- Conducting rallies, displays exhibitions etc.
- Providing alternate material to the public instead of plastics.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://apacwomen.ac.in/page/best-practices->

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The invincible performance of the Kabaddi players in the recent years.

Provide the weblink of the institution

<http://apacwomen.ac.in/pdf/distinct-kabaddi.pdf>

8.Future Plans of Actions for Next Academic Year

Increased number of major and minor projects will be undertaken by the faculty and the students. → The funds distributed by the MHRD will be availed for conducting various academic activities. → Internship Training and Corporate Training will be given to students in all programmes. → More number of MoUs will be signed to broaden the area of academic endeavours. → To facilitate Students' Educational Tours, the availability of Southern Railway Schemes will be utilized. → As IQAC initiative, a Student Satisfaction Survey will be conducted with the questionnaire

prepared by IQAC through online mode for UG and PG students. ↵