

## Arulmigu Palaniandavar Arts College for Women, Palani

### Instructions to final year UG and PG students regarding Online Examinations during Covid-19 pandemic condition.

1. Final year UG and PG students are instructed to write their End semester Examinations (VI th semester for UG and IV th semester for PG) only in online mode.
2. Examinations are going to be conducted 16/09/2020 onwards. Time (10AM to 1PM)
3. Questions paper will be given to students at 9.30AM.
4. Students are asked to write their exams using A4 sheets. They are asked to write their answers on oneside of A4 sheet Back to Back writing should be avoided.
5. Students must fillup the first page which is given by the college and it should be attached with each exam paper . Students should write their register number , page number, title of the paper on each and every page. Moreover students must put their signature on each page also.
6. After students have written their exams they must take photo (screen shot) and immediately send to the concern staff incharge mail id. All students should send their answer scripts without fail.
7. After all the examinations are over, students must dispatch their answer scripts through post or they can submit them to the Controller of Examinations in a sealed cover bearing the following address on 23/09/2020.

To

The Head of the department,

Dept of ( Tamil / English / -----/ Zoology/ Computer Science)

Arulmigu Palaniandavar Arts College for Women,

Chinnakalayamputhur,

Palani- 624 615.

8. The content and the number of pages in hard copy of the answer scripts should be same as she has uploaded in the online mode.
9. Existing question paper pattern is followed.
10. Students those who cannot write their examinations in online mode, they can come to the college and they can write their examinations.
11. While writing exams students are asked to switch on the video in google meet / Zoom and they will be supervised by the invigilator.